
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Laundry

Class Series: Laundry Workers

Grid: 16

Class Title: Laundry Worker IV

I. Level Definition

WASHFLOOR: Positions at this level operate non-domestic washers and/or extractors and supervise 5 or more laundry workers.

OR

DRYFLOOR: Positions at this level are in charge of laundry sections such as sorting, folding and collecting, with a staff of 9 or more Laundry Workers I and/or II.

II. Typical Duties

WASHFLOOR:

1. Supervises 5 or more laundry workers by performing duties such as scheduling and co-ordinating work assignments and determining related training and orientation requirements.
2. Establishes standard temperature and cycle settings and quantities and types of wash ingredients.
3. Sorts soiled linen and selects wash formula according to type of machine.
4. Loads and unloads non-domestic washers and/or extractors; operates same by selecting wash cycles, setting temperatures and switching on and off power.
5. Checks machines regularly to ensure safe and effective functioning, and advises supervisor of malfunctions.
6. Performs other related duties as assigned.

OR

DRYFLOOR:

1. Supervises sections such as sorting, folding, quota control, dispatch and collection of linen by performing duties such as scheduling and co-ordinating work assignments, and determining related training and orientation requirements.
2. Operates and provides instruction on operation of related equipment.
3. Establishes and monitors a quality control program for assigned area.
4. Maintains related records.
5. Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Grade 12, plus three years' recent related experience in a commercial or industrial laundry including one year in a supervisory capacity or an equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to operate related equipment.
- (v) Ability to supervise.
- (vi) Ability to organize work.
- (vii) Some knowledge of washing ingredients.