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## FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

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**Job Family:** Laundry

**Class Series:** Sewing Machine Operators

**Grid:** 14

**Class Title:** Sewing Machine Operator II

### **I. Level Definition**

Positions at this level supervise designated sewing machine operators and perform a variety of sewing duties.

### **II. Typical Duties**

1. Supervises designated sewing machine operators by performing duties such as scheduling and co-ordinating work assignments, and determining related training and orientation requirements.
2. Designs, cuts, lays out and sews materials.
3. Orders materials and supplies and controls stock inventories.
4. Cleans and maintains related equipment.
5. Performs other related duties as assigned.

### **III. Qualifications**

#### **(1) Education, Training and Experience**

Grade 12, completion of a recognized course in sewing machine and/or garment making, plus three years' recent, related experience or an equivalent combination of education, training and experience.

#### **(2) Skills and Abilities**

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to operate related equipment.
- (v) Ability to organize work.
- (vi) Ability to supervise.