
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Miscellaneous

Class Series: Media Services Technicians

Grid: 27

Class Title: Media Services Technician IV

I. Level Definition

Positions at this level perform a variety of media services such as medical/scientific photography, operation and maintenance of a colour processing/printing facility and/or visual interpretation and filming of video presentations and/or supervise Media Services Technicians I, II and/or III.

II. Typical Duties

- (1) Performs medical/scientific photography such as photographing the human body, cadavers and pathological specimens; photographs surgery under sterile conditions; makes radiographic reductions; and photographs research set ups and laboratory subjects such as bacteriological cultures.
- (2) Produces media packages such as video, photography and audio slides/tapes by interpreting scripts, determining and assessing department requirements, planning and co-ordinating the production of video films and tapes, and reviewing media packages.
- (3) Operates and maintains a colour processing and printing laboratory and trains Media Services Technicians in the processing of colour films.
- (4) Develops new or modifies existing techniques as required.
- (5) Supervises Media Services Technicians I, II and/or III by scheduling and co-ordinating work assignments, evaluating employee performance and determining related training and orientation requirements.
- (6) Oversees the operation of equipment, maintains standards of quality control, and monitors and maintains production records.
- (7) Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Grade 12, graduation from a recognized course in photography or media resources plus four years' recent, related experience including one year in a supervisory capacity or an equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to supervise.
- (v) Ability to organize work.
- (vi) Ability to operate related equipment.