
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Miscellaneous

Class Series: Technical Assistants/Engineering Technicians

Grid: 27

Class Title: Engineering Technician I

I. Level Definition

Positions at this level design working plans and drawings and prepare specifications for minor projects, assist in the preparation of drawings, specifications and cost estimates for major projects, and/or supervise designated staff.

II. Typical Duties

- (1) Prepares design detail, specifications and cost estimates for minor projects and provides related assistance on major projects.
- (2) Supervises designated staff by scheduling and co-ordinating work assignments, evaluating employee performance and determining related training and orientation requirements.
- (3) Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Grade 12, graduation from a recognized program in drafting plus four years' recent, related experience, including one year in a supervisory capacity, or an equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to organize work.
- (v) Ability to operate related equipment.