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## FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

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**Job Family:** Patient Care

**Class Series:** Nursing Assistants

**Rate:** 16

**Class Title:** Nursing Assistant I (Therapy Aide)

### **I. Level Definition**

Positions at this level assist a senior position such as Occupational Therapist or Physiotherapist by performing duties such as fabricating splints and adaptive devices such as slings, collars, heels, heel lifts, and wheelchair cushions, assisting patients with exercise routines, and preparing items such as hotpacks and icepacks, wax baths and hydrotherapy equipment.

### **II. Typical Duties**

Assists a senior position such as an Occupational Therapist or Physiotherapist by performing a variety of duties such as:

- (1) Fabricating splints and adaptive devices such as slings, collars, heels, heel lifts and wheelchair cushions by cutting out material, sewing items, assembling parts, adding straps and making alterations as required.
- (2) Assists patients by performing duties such as overseeing patient exercise routines such as quad drills, back exercises, wheelchair practices, assisting with dressing and undressing and transporting patients to and from wards and in and out of pool or whirlpool.
- (3) Prepares items and equipment such as hotpacks and icepacks, wax baths and hydrotherapy equipment for treatment to be given by a senior position.
- (4) Performs related clerical duties such as typing, answering the telephone, making appointments, ordering supplies through stores and maintaining records such as time sheets and daily census.
- (5) Performs other related duties as assigned.

### **III. Qualifications**

#### **(1) Education, Training and Experience**

Grade 10 plus one year's recent, related experience or an equivalent combination of education, training and experience.

#### **(2) Skills and Abilities**

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to type at 50 w.p.m.
- (v) Ability to organize work.
- (vi) Ability to operate related equipment.