
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Patient Care

Class Series: Nursing Assistants

Grid: SA29

Class Title: Nursing Assistant III (Supervisor)

I. Level Definition

Positions at this level supervise Nursing Assistants and other designated staff and perform nursing procedures and patient care duties under the direction of a Registered Nurse.

II. Typical Duties

- (1) Supervises Nursing Assistants and other designated staff by performing duties such as scheduling and coordinating work assignments, evaluating employee performance and determining related training and orientation requirements.
- (2) Performs nursing procedures such as catheterizations, applying and changing sterile and/or non-sterile dressings, colostomy care and irrigation, taking/recording blood pressure and/or rectal temperature, administering suppositories and/or enemas and taking temperature, pulse and/or respiration; records observations and reports problems and/or changes to designated nursing staff.
- (3) Provides personal care to patients, assists patients with meals, transports patients within the facility and accompanies patient during outings and social activities to provide assistance as required.
- (4) Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Graduation from a recognized program for Practical Nurses and/or Orderlies and/or holds a valid B.C. Practical Nurse license plus one year's recent, related experience or an equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to supervise.
- (v) Ability to organize work.
- (vi) Ability to operate related equipment.