



HOW TO SUBMIT A WINNING NOMINATION



Read the [detailed description](#) for each category before making your selection



Make sure your nominee meets the [criteria](#) for nomination



Use the [practice templates](#) to prepare your nomination in advance

- Answer all questions; be thorough, but concise
- Word count must be no fewer than 100 and no more than 500 per question
- Include specific examples demonstrating how each criterion has been met
- Don't use unexplained abbreviations/acronyms that may be unfamiliar to the judges

Projects nominations must provide **specific examples and data** explaining how the project has met each of the following four criteria:

Excellence & Innovation | Leadership | Best Practices | Measurable Results

Please identify only **one person** as team leader. If your nomination is a winner, you will then be asked to provide information for the other team members.

1. Provide a brief synopsis/overview of the project.
2. What is the overall goal of the project and/or team? What problem or challenge is being solved and/or what need is being addressed?
3. How has the project and/or team demonstrated excellence, leadership, innovation, and best practices? Has it inspired others? Will it add value across the health care system? Please provide specific examples.

If you have any questions or need assistance, please email HEABC's Communications Coordinator Jacqueline.Wong@heabc.bc.ca or call 604.714.2312.