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## FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

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**Job Family:** Laundry

**Class Series:** Laundry Workers (Charge)

**Grid:** 19

**Class Title:** Laundry Worker V (Charge)

### **I. Level Definition**

Positions at this level are in charge of a non-domestic laundry which services less than 500 beds and which has a staff of five or more laundry workers (excluding charge person), or function as a shift supervisor of a laundry servicing more than 500 beds.

### **II. Typical Duties**

1. Supervises 5 or more designated staff by performing duties such as scheduling and co-ordinating work assignments, and determining related training and orientation requirements.
2. Oversees and updates laundry standards and procedures; ensures safety practices and procedures are adhered to.
3. Makes recommendations regarding budget for assigned area.
4. Ensures the maintenance and repair of machinery and equipment.
5. Orders department supplies against perpetual inventory.
6. Performs other related duties as assigned.

### **III. Qualifications**

#### **(1) Education, Training and Experience**

Grade 12, plus four years' recent related experience in a commercial or industrial laundry including one year in a supervisory capacity or an equivalent combination of education, training and experience.

#### **(2) Skills and Abilities**

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to operate related equipment.
- (v) Ability to supervise.
- (vi) Ability to organize work.