
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Trades

Class Series: Carpenter

Grid: MA27

Class Title: Carpenter

I. Level Definition

Positions at this level perform skilled carpentry work at the journeyman level in the installation, construction, alteration, troubleshooting, maintenance, repair and/or service of structural elements, fittings and furniture in compliance with applicable codes and regulations.

II. Typical Duties

- (1) Reviews work requests and consults with user departments regarding specifications and other project requirements; interprets blueprints, drawings and specifications to determine the required materials and equipment; calculates materials and labour in estimating the cost of projects and makes recommendations as required.
- (2) Prepares for work projects by performing operational and safety risk assessments, arranges work schedules with user departments and assembles supplies, tools and equipment.
- (3) Designs, constructs and maintains woodwork, furniture, fittings and hardware by selecting, laying out, joining, assembling, erecting and/or dismantling materials; constructs, erects, installs and repairs structural elements conforming to applicable Building Code and By-Laws.
- (4) Assigns work tasks to designated staff and provides related training and orientation.
- (5) Maintains an inventory of supplies, equipment and tools; completes related reports and records; recommends purchase of related supplies and equipment.
- (6) Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Certificate of Apprenticeship or Trades Qualification Certificate as a journeyman Carpenter recognized by the Province of B.C. Two years' recent, related experience or an equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to read and interpret blueprints, drawings, and specifications.
- (v) Ability to organize work.
- (vi) Ability to operate related equipment.